

Edintore Community Benefit Fund Decision Making Panel Meeting

Monday 30th April 2018
7.00pm, The Loft Youth Project, Langstane Lane West, Keith

Present: James Mark, Keith Comrie, Sandy Dickson, George Wordie, Neil Kidd, Fiona Addison, Priscilla Gordon-Duff (from 7.30pm), Karen Forrester (vento ludens), Matthew Haughton (vento ludens) Catherine Sinclair (minutes)

1. Welcome and apologies

James welcomed everyone to the meeting and thanked for them for attending.

2. Minutes of last Decision Making Meeting

The minutes of the previous Decision Making Meeting were accepted as a true record of the meeting, proposed by Keith Comrie, seconded by Sandy Dickson.

3. Financial Report

Catherine circulated a screen print of the bank balance, totalling £76,433.16. Requests for extensions and underspend were considered:

E24/2017 Glass Community Association - secured match funding from Clashindarroch Community Fund and can cover a small shortfall themselves if needed. An extension was granted.

E6/2017 Friends of Newmill Primary - granted a short extension in order to complete grant spend.

E7/2017 St Rufus Park Regeneration Group – the proposal for the £2,300 underspend to be put towards an accessible roundabout was approved.

E23/2017 Newmill Community Association – the panel agreed to grant an extension if required.

4. Declaration of Interests

Neil Kidd – Keith Golf Club and a referee for Keith & District Men's Shed
Sandy Dickson and Fiona Addison – Keith & District Men's Sheds
James Mark – Keith Country Show Committee member

Those who declared an interest left the room during discussion of the relevant application.

5. Assessment of applications

Thirteen applications were received totalling £92,201.03

E1/2018 Keith & Dufftown Railway Association £2,495.00 for a 'Tales with Trains' Book
Grant awarded in full. The panel had raised questions ahead of the meeting that the applicant had answered.

E2/2018 Keith Community Radio Ltd £597.60 for 'Emblazing Our Area' (sweatshirts)
Grant awarded in full.

E3/2018 George V Memorial Field Rothiemay Trust £17,500.00 towards the costs of The Lossat Conversation It is felt the project would be most sustainable if both the communal area and house are completed. A partial award of £10,000 was made, conditional on securing funding from Moray LEADER.

E4/2018 Tomintoul & Glenlivet Outdoor Bowling Club £25,000.00 for Renewal and replacement of worn out bowling club surface Declined due to pressure on the fund. It was suggested the Club look at Cairngorm LEADER funding and they will be signposted to other sources of support.

E5/2018 Edinburgh International Science Festival £2,000.00 for 'Generation Science' local schools workshops Grant awarded in full. This was felt to be an exciting project and good value for money, but some of the panel would prefer the application to come from a local parent council and to see applications being made to other local funds. The applicant will be asked to acknowledge the funder and share some feedback from local schools taking part. The panel also expect that this will be a one-off application.

E6/2018 Keith Golf Club £10,000.00 towards the costs of Flat Roof Replacement Grant awarded in full. The total estimated cost is £25,000 with Golf Club members contributing time where possible. The applicant has secured £10,000 from Beatrice Community Benefit Fund.

E7/2018 Keith & Dufftown Railway Association £3,630.00 for Replacing Windows at Keith Town Station Grant awarded in full. It has not been possible to get a second quote for the work.

E8/2018 Keith Royal British Legion £6,000.00 towards the costs of a Kitchen Upgrade Grant awarded in full. Discussion was held including the risk of displacement of other community venues. The hall is well used and the kitchen is in definite need of upgrade. Match funding is being applied for from other local funds and members are working to keep costs down.

E9/2018 Keith & District Men's Shed £5,228.43 for a Shed Heating System Grant awarded in full. It was agreed that heating premises was vital for membership. The applicant is to be advised to ensure carbon monoxide monitors are installed.

E10/2018 Longmore Hall Steering Group £500.00 for Longmore Hall Fighting Fund Grant awarded in full.

E11/2018 Keith & Strathisla Regeneration Partnership £5,500.00 for InKeith website and promotion Grant awarded in full. It was agreed to award the grant in full as a one-off to give some time for alternative sources of ongoing funds to be found.

E12/2018 Moray School Bank £3,750.00 for Back to school 2018 Grant awarded in full. The Panel commends this small group of very active volunteers.

E13/2018 Keith Country Show £10,000.00 towards the costs of Keith Show Park Power Distribution - Phase 2 Grant awarded in full. It was agreed the application increased the sustainability of the Show Ground and Show and gave potential for more income streams.

6. Any other business

Community Councillors will stand down before the AGM and new members will also come to the AGM to as part of a handover process.

ACTION: Community Councils to discuss in the coming months.

Insurance – the vote was 4:3 not to renew insurance and it has now lapsed. If anyone is uncomfortable with the decision, it can be reviewed at any time.

GDPR – there will be implications for decision making panels. Previous application forms can be shredded by Catherine and application forms should be stored securely. **ACTION: Karen to look into @Edintore email addresses for panel members**

7. Date of next DMP meeting

Review meeting on **Monday 29th October** at the Loft at 7pm

Thanks to the Panel for attending the meeting and for their hard work. Thanks to Catherine for her hard work too.