**Edintore Community Benefit Fund**

**Decision Making Panel Meeting**

Tuesday 26th September 2023

7.00pm at Keith Golf Club, Keith

**Present:** Karen Pryce-Iddon, Steve Hickin,James Mark (Chair), Callum Stuart, George Wordie, Neil Kidd (Vice Chair), and Faye Winter (minutes).

1. **Welcome and apologies**

James welcomed everyone to the meeting and thanked for them for attending.

Apologies were received from Zeeshan Gohar (Senior Project Developer, Koehler).

Minutes from DMP meeting 22nd September 2022 proposed by Steve Hickin and seconded by Callum Stuart.

1. **Financial Report**

At the time of the panel information packs being issued the bank balance was **£109,511.43.** Bank balance remained the same at the point of meeting.

UNDERSPENDS

An underspend of **£1,440** was noted from Glass Community Association and an email went out in April to discuss whether they could invest in higher grade insulation for their project from mineral to sheep’s wool. The panel came to the decision that this was acceptable, and Glass Community Association kept the underspend to invest in their ongoing project.

An underspend has been reported from St Andrews Kirk of £1,041.18 for their project ‘Creating a rest room & kitchen facility.’ It was decided if their application was successful in this round that they would take their underspend off the total from ‘**£13,281 to £12,239.82**.’

All projects have reported back apart from the Loft’s project ‘Winter Warmer Cooking’ though they have sent in photos for their project. Tyred N Cranky have reported but waiting on double signed receipts.

Keith Grammar School have reported back on the S6 trip to Aviemore from the out of round funding.

1. **Declaration of interests**

Steve Hickin – Keith’s Men’s Shed

Callum Stuart – Keith Christmas Lights and Keith in Flower

Neil Kidd – Keith Golf Club

1. **Assessment of applications**

There were twelve applications submitted to the panel for discussion.

**E1/2023 Strathisla Pipeband – Purchase of Kit and Drum tutor £4,000 Primary**

DECLINED application.

The panel felt this was a poor application with lack of effort to provide information on the project. Noted that on section of the application was filled in ‘as previous.’ Panel felt they could have provided quotes from suppliers that would have supported the application. No mention of the Drum Tutor within the application.

**E2/2023 St Andrews Kirk – ‘Creating a toilet & kitchen facility’ £13,281 Secondary**

Awarded with the underspend of **£1,041.18** to come off the funds to be awarded **£12,239.82.**

The panel discussed this was a great use of the fund money as it was a project that would help the community and bring the Glass community together. They felt it was a well written report with good supporting documents.

**E3/2023 Keith & District Sports Development – ‘Youth Football’ £7,500 Primary**

Awarded in Full.

The panel agreed this was a well written application for a worthy project for the use of the Edintore Funds.

**E4/2023 Keith & District Men’s Shed – ‘Provision of Flooring & Floorcovering’ £3,143 Primary**

Awarded in Full.

The panel looked preferrable on the local quotes used in the application and felt it was a well written report.

**E5/2023 Keith in Flower – ‘Workshop & store repair phase 2’ £4,400 Primary**

Awarded in Full.

The panel agreed that this would benefit more groups than Keith in Flower and a worthy use of the Edintore funds. They also agreed this was a well written application.

**E6/2023 Keith Christmas Lights – ‘Purchase of access & lifting equipment’ £33,000 Primary**

Awarded in Full.

This application was discussed in length due to the amount the group applying for. The panel agreed that this project would also benefit other groups in Keith. It was agreed it was a well written application.

**E7/2023 Keith Football Club – ‘Robotic Mower with GPS’ £18,000 Primary**

DECLINED application.

The panel discussed the application at length. They felt this project would not benefit the community like other projects in this round and would only really benefit the football club.

**E8/2023 Reap – ‘Meaps project & Action for Wellbeing’ £12,311.76 Primary/Secondary**

Partially awarded **£11,766.80.**

The panel commented on the benefit that the thermal camera could give to Reap’s energy advisors to help their project and the shredder for GDPR. The panel thought the fountains would not last as they were not reliable and would need to be replaced plus the project would be in the Secondary area, so this part of the project was declined at £544.96.

**E9/2023 Newmill Hall Committee – ‘New Fire Door’ £2,000 Primary**

Provisionally Awarded.

The panel felt this was a poor application and they would need a more detailed application if they wanted to apply in future rounds. The panel questioned £500 for paint for the project.

**FW to Action:**

To question which is the preferred quote and the amount of paint for the project. To advise that REAP is willing to help write applications for rounds to achieve a well written application.

**E10/2023 Longmore Community Hall – ‘Upgrade of Longmore Community Hall’ £10,000 Primary**

DEFERRED due to pressure on funds.

The panel discussed the application at length. They felt that the quotes were not like for like and have deferred the application until the next round or invite the Longmore Hall to apply for the Hill of Towie funding at the end of October.

**E11/2023 Keith Golf Club – ‘Utility sprayer’ £10,000 Primary**

Awarded in Full.

The panel agreed this was a well written application. The panel felt the Golf Club was well attended for both Keith residents and visitors to the area and the machine would be multi-functional. Keith Golf club are match funding the amount to purchase.

**E12/2023 Glass Community Hall – ‘Energy Efficiency Project’ £23,158.82 Secondary**

Awarded in Full.

The panel discussed the application at length. The panel agreed this was a good use of Edintore funds and commented on the well written and supported report.

1. **Any Other Business**

Cairds Hill Wind Farm was discussed and unsure of timeframe of works. The Vattenfall project at Aultmore and the Cabrach’s windfarm proposal Clashindarroch II Wind Farm was also discussed as new projects in works. Many of the panel have attended meetings at each project and are waiting of ongoing developments.

Neil Kidd thanked the panel and Edintore on behalf of Keith Grammar School’s out of round funding for their S6 trip to Aviemore.

1. **Dates of next meetings**

AGM to be held on Tuesday 26th March 2024 at the Keith Golf Club.

The next funding round deadline date will be set at the AGM.

James thanked everyone for attending and giving up time and thanked REAP for the administration work. Meeting closed at 21.23pm.