Edintore Wind Farm Community Benefit Fund

Step-by-step Guide to applying for a Community Grant

- 1 Download form & guidance notes from web site (<u>www.reapscotland.org.uk</u>) or request paper copies from the REAP office
- 2 Check eligibility of group and grant purpose.

See Guidance Notes

- Complete application form. Assistance available from REAP, if required REAP 01542 888070
- Submit application form to REAP at any time before the next deadline.

 info@reapscotland.org.uk

 177 Mid Street, Keith, AB55 5BL
- REAP will acknowledge receipt of your application by email. You may be asked to provide additional information, if required. Forms still incomplete by the deadline will not be considered and will be returned to the applicant.
- 6 Completed applications will go to the Decision Making Panel for assessment. You may be asked to make a presentation to Decision Making Panel
- You will be advised of the decision about your application by email shortly after the decision making panel meeting.
- Successful applicants are sent a formal letter of award and grant acceptance form to complete. On receipt of a completed form, REAP transfers grant funds electronically.
- 9 Successful applicants must submit report of funded activities or purchase within 6 months of spending money or within 1 year of grant award. (See guidance notes)



